



MAYOR BOBBY SANCHEZ AND THE CITY OF NEW BRITAIN

SUMMER STAFF JOB DESCRIPTIONS

**NEW
BRITAIN
RECREATION**
and Community Services Department



**FUN JOBS. FULL PAY.
BIG IMPACT.**

AQUATICS

Aquatics Director

Responsible for scheduling, coordinating, and maintaining safe daily aquatics operations throughout the summer. The aquatics director will train, organize, and support staff in the aquatics division.

Assistant Aquatics Director

Responsible in assisting the Aquatics Director in scheduling, coordinating, and maintaining safe daily aquatics operations throughout the summer. The assistant aquatics director will train, organize, and support staff in the aquatics division.

Aquatics Supervisor

Responsible for the supervision of daily pool operations and activities, staff, swim lessons, and facility

Water Safety Instructor

Responsible for functioning as a lifeguard and swim lesson instructor. The position is responsible for instructing patrons in the proper methods of swimming safety.

Lifeguard

Responsible for the general supervision and safety of patrons by preventing and responding to pool emergencies and enforcing pool rules. A lifeguard assists in maintaining the aquatics facility by cleaning and ensuring equipment is working properly.

Aquatics Attendant:

Aquatics Attendants are responsible for welcoming guests upon arrival and ensuring safety by enforcing facility rules. This role does not require a lifeguard certification. Aquatics Attendants record daily attendance, handle daily admission transactions, maintain and clean facilities and provide exceptional customer service to all guests. Ideally an Aquatics Attendant should have strong math and customer service skills.

COMMUNITY EVENTS

Recreation Attendant:

Recreation Attendants work in a variety of roles which include working in a concession stand, the Terrific Toys rental program (inflatable amusements), and special events. The responsibilities of a Recreation Attendant include customer service, food preparation, proper maintenance and cleaning of equipment, register sales, rule enforcement, lifting and setup of inflatable amusements, creating positive experiences for guests at events and ensuring safety. Ideally a Recreation Attendant should have strong math and customer service skills.

CAMP

Site Supervisor *

Responsible for overall direction, organization and supervision of staff and campers. Manages program operations and provides a friendly, safe and welcoming environment.

Program Manager *

Responsible for program design and daily scheduling. Ensures campers are engaged in fun and challenging activities.

Wellness Manager *

Performs safety and wellness checks throughout the day; uses positive behavior management to support staff and campers. *Supervisor position qualifications: high school diploma or equivalent and experience working with youth.

Group Leader

Responsible for leading a group of campers in high quality recreational opportunities. Supervises campers and ensures their safety and general well-being. Group Leader qualifications: Experience working with youth.